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**Robin Pellow**  
**Head of Democratic Services**

To: All Members of the EXECUTIVE  
(Agenda pages to other  
Members for Information)

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Date: 24 October 2008

### Membership of the Executive

Cllr Richard Gates (Chairman)  
Cllr Mike Band (Vice-Chairman)  
Cllr Mrs Carole Cockburn  
Cllr Mrs Carole King  
Cllr Robert Knowles

Cllr Ms Denise Le Gal  
Cllr Bryn Morgan  
Cllr John Sandy  
Cllr Roger Steel  
Cllr Adam Taylor-Smith

Dear Councillor

A Meeting of the EXECUTIVE will be held as follows:-

DATE: **MONDAY 3 NOVEMBER 2008**

TIME: 6.45 P.M. \*

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

**PLEASE NOTE DATE OF MEETING**

Yours sincerely

MARY ORTON

Chief Executive

\*This meeting will be webcast and can be viewed by visiting  
<http://www.waverley.ukcouncil.net/>

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format, e.g. large print, on tape or in another language, please call  
01483 523351

## NOTE FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

## AGENDA

### 1. INFORMAL QUESTION TIME

The Chairman to receive any informal questions from members of the public (for a maximum of 15 minutes).

### 2. MINUTES

To confirm the Minutes of the Meeting held on 7 October 2008 (to be laid on the table half-an-hour before the meeting).

### 3. APOLOGIES FOR ABSENCE

To advise the Executive of any apologies for absence.

### 4. DISCLOSURE OF INTERESTS

To receive from members, declarations of personal and prejudicial interests in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

### 5. QUESTIONS

The Chairman to respond to any questions received in accordance with Procedure Rule 10.

### 6. EXECUTIVE FORWARD PROGRAMME [page 9]

To adopt the forward programme of key decisions for Waverley Borough Council, attached for all Members of the Council at Appendix A.

### 7. EAST STREET [page 13]

[Portfolio Holder: Cllr Richard Gates]  
[Wards Affected: All Farnham Wards]

#### 7.1 Proposed Compulsory Purchase Order

The report at Appendix B.1 provides the Executive with an update on the East Street project and seeks approval to the making of a Compulsory Purchase Order [CPO] of the land and premises on which the former Regal Cinema was erected and the Marlborough Head Public House, Farnham ("the Sites") shown coloured red on the plan at Annexe 1 to the report.

#### Recommendation

**It is recommended that the Executive RECOMMENDS to the COUNCIL that**

1. **Subject to completion of an appropriate CPO and Cost Indemnity Agreement, the Council shall make a CPO under Section 226 (1)(a) of the Town and Country Planning Act 1990 and Section 13 of the Local Government (Miscellaneous Provisions Act 1976 for the acquisition of land and the creation of any new rights within the areas shown on the plan (attached as Annexe 1) for the purposes of securing the proposed redevelopment scheme to include mixed-use redevelopment comprising: 9,814 sq m of retail, restaurant and café-bar accommodation (239 gross) (235 net) residential units; a cinema; multi-storey, surface and basement car parks providing a total of 426 spaces; associated highway and access works; provision of infrastructure and landscaping; replacement facility for the existing 'Gostrey Centre';**
2. **In order to carry out the development as currently proposed and achieve the social economic and environmental benefits outlined in this report, the Council is satisfied that it is necessary to acquire the CPO Sites as part of the required redevelopment site;**
3. **If appropriate, subject to the outcome of the referencing process, it is agreed that the Council shall exercise its powers under Sections 236, 237 and 271 of the 1990 in order to extinguish any relevant rights in connection with the CPO;**
4. **the Chief Executive be authorised to take all necessary steps to secure the making, confirmation and implementation of the Compulsory Purchase Order including finalising the terms of the Statement of Reasons, CPO Order and Schedule of Interests; service of notices and dealing with all other relevant documentation; negotiating and entering into agreements or undertakings with landowners; acquisition of third party interests by private treaty and payment of compensation; and**
5. **the Chief Executive, in consultation with the Deputy Chief Executive, be authorised to incur the necessary expenditure in obtaining the CPO site and undertaking the CPO procedure.**

## **7.2 Contractual Matters**

The report at Appendix B.2 recommends variations to the Council's contract with Crest Nicholson Sainsburys for the redevelopment and regeneration of the East Street site in Farnham.

### **Recommendation**

**It is recommended that**

1. **the development contract between Waverley and CNS be extended to 31 December 2010;**

2. **the contract be varied to allow a rolling viability test at intervals of no greater than six months, between the date of fulfilment of the site assembly and road closure conditions and the contract end date;**
3. **additional variations be negotiated, as set out in paragraph 20 of the report; and**
4. **authority to approve the final contract text be delegated to the Chief Executive in consultation with the Portfolio Holder for East Street.**

8. **BUDGET MONITORING** [page 37]

[Portfolio Holder: Councillor Mike Band]  
[Wards Affected: All]

The report at Appendix C provides details of the expenditure and income position to the end of September 2008 compared with budget for the General Fund and the Housing Revenue Account. It also gives an update on the Capital Programme for the General Fund and Housing Revenue Account.

Recommendation

**It is recommended that Action Plan put forward by the Corporate Management Team be endorsed.**

9. **TREASURY MANAGEMENT – BORROWING AND INVESTMENT TRANSACTIONS AND PERFORMANCE MEASUREMENT** [page 51]

[Portfolio Holder: Cllr Mike Band]  
[Wards Affected: N/A]

The purpose of the report at Appendix D is to summarise Waverley's investment performance for the first half year of 2008-2009 in accordance with Waverley's Treasury Management Policy and the Code of Practice on Treasury Management in Local Authorities.

Recommendation

**It is recommended that the Executive notes the first half-year performance and endorses the approach to maintaining the security of Waverley's investments as described in paragraph 9 of the report.**

10. **HOUSEHOLD FOOD WASTE COLLECTION** [page 57]

[Portfolio Holder: Cllr John Sandy]  
[Wards Affected: All]

The purpose of the report at Appendix E is to present proposals and cost models for the introduction of a dedicated kerbside collection service for household food-waste in Waverley.

Recommendation

**It is recommended that the Executive:**

1. affirms Waverley's strong aspiration for such a service and thanks the officers for the excellent report demonstrating how a dedicated weekly kerbside food waste collection service could be introduced in Waverley, and the associated financial implications;
2. agrees that the implications of Waverley introducing such a scheme be determined during the forthcoming budget discussions, recognising that it may not be possible to start immediately in the current economic circumstances that affect Waverley; and
3. instructs officers to seek increased financial support from Surrey County Council.

11. LOCAL DELIVERY COMPANY [page 69]

[Portfolio Holder: Cllr Richard Gates]  
[Wards Affected: All]

The purpose of the report at Appendix F is to set out the legal and financial principles for setting up a wholly owned Local Delivery Company within the control of Waverley Borough Council, to have available to maximise opportunities when future conditions are suitable.

Recommendation

**It is recommended that**

1. approval be given to set up a Company Limited by Guarantee called Waverley Initiatives Ltd, as a wholly-owned Local Delivery Vehicle by Waverley Borough Council; and
2. further work be carried out to determine the business models for the various areas of activity that the Company might undertake, and further reports be brought to the Executive with details of the possible future activities of the Company, potential timetables and details of governance.

12. DOUBLE-GLAZING PROGRAMME FOR HOUSING REVENUE ACCOUNT PROPERTIES [page 87]

[Portfolio Holder: Cllr Richard Gates]  
[Wards Affected: All]

In 2007, the Council agreed to double-glaze 1,000 council homes over a two-year period. The report at Appendix G provides an update on progress; advises of the cost efficiencies and budget savings made in relation to this contract. It proposes that the programme be extended further so that more homes can be double-glazed and new doors installed in order that this element of the homes meet the Decent Homes Standard at 2010.

### Recommendation

It is recommended that:

1. the Executive notes the good progress being made on the delivery of the programme and the value for money achieved thus far;
  2. the Executive agrees to extend the contract with Dorwin Ltd further to enable approximately 400 additional homes to be double-glazed, at prices to be negotiated with the Head of Housing and Deputy Chief Executive, and the costs of which to be contained within the original HRA capital budget provision of £3.7 million.
13. CONSULTATION ON SOUTH EAST PLAN PARTIAL REVIEW: GYPSIES, TRAVELLERS AND TRAVELLING SHOWPEOPLE [page 95]  
[Portfolio Holder: Cllr Mrs Carole Cockburn]  
[Wards Affected: All]

The South East England Regional Assembly (SEERA) is holding a public consultation on the number and distribution of new Gypsy, Traveller and Travelling Showpeople pitches across the region. The purpose of the report at Appendix H is to determine the Council's response to this consultation.

### Recommendation

It is recommended that the Executive:

1. agrees the response to the consultation as set out in Annexe 2; and
  2. authorises the Head of Planning, after consultation with the Portfolio Holder for Planning, to agree any necessary drafting amendments to the joint submission before the end of the consultation period on 21 November 2008.
14. SALE OF ROADWAY ADJACENT TO 15 CHATSWORTH AVENUE, HASLEMERE [page 135]  
[Portfolio Holder: Cllr Ms Denise Le Gal]  
[Ward Affected: Haslemere East and Grayswood]

The report at Appendix I seeks authority for the sale of the land shown hatched on the plan at Annexe 1 adjacent to 15 Chatsworth Avenue, Haslemere.

### Recommendation

It is recommended that the roadway shown hatched on the plan annexed be sold to the owner of the new bungalow to the rear of 15 Chatsworth Avenue on terms and conditions as set out in the (Exempt) Annexe, any other terms and conditions to be negotiated by the Legal Services Manager.

15. ACTION TAKEN SINCE LAST MEETING

To note the following action taken by the Chief Executive after consultation with the Chairman and Vice-Chairman since the last meeting. The Register of Decisions will be laid on the table half an hour before the meeting:-

Appointment of the Rowland House Special Interest Group (SIG)

The Executive at its last meeting agreed to authorise the Leader and the Chief Executive to finalise the membership of the Rowland House SIG. The membership is as follows:-

Waverley - Councillors Victor Duckett, Brian Ellis, Richard Gates and Ken Reed

Cranleigh Parish Council - Cllrs Patricia Ellis and Mary Foryszewski

1 Tenants' Panel representative and 2 local neighbours/residents.

16. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A to the Act (to be identified at the meeting).

17. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone Robin Pellow,  
Head of Democratic Services, on extension 3222 or 01483 523222.**

